

Ardscoil na Tríonóide

Junior Cycle Book Scheme Policy



Mission Statement of Ardscoil na Tríonóide

Ardscoil na Tríonóide is inspired by the educational vision of Venerable Catherine McAuley and Blessed Edmund Ignatius Rice. It exists to provide a centre of learning where Christian values underpin and pervade all activities, where each member of the school community is cherished and respected.

In Ardscoil na Tríonóide, emphasis is placed on the moral and spiritual formation of students along with their intellectual, social and physical development. Students are encouraged to strive towards academic excellence.

This school community advocates, and will develop a strong sense of social justice. It is intended that the experience of education in Ardscoil na Tríonóide will be happy and creative, enabling each participant to strive to fulfil his/her potential.

Introduction

Ardscoil na Tríonóide is a co-educational Catholic voluntary secondary school under the Trusteeship of CEIST (Catholic Education, an Irish Schools Trust). Our school is a community committed to providing a quality education for all students. Our objective is to create a safe, calm, orderly and work-oriented atmosphere in a caring, supportive and mutually respectful environment. Ardscoil na Tríonóide is committed to the five Core Values of CEIST:

- Promoting Spiritual and Human Development
- Achieving Quality in Teaching and Learning
- Showing Respect for Every Person
- Creating Community
- Being Just and Responsible

Objective

This policy aims to outline the expectations of parents/guardians regarding the Junior Cycle Book Scheme and the provision of stationery packs by Ardscoil na Tríonóide ensuring the proper care of school property and addressing responsibilities in cases of loss or damage.

Note: Schools are operating the School Book Scheme on a predefined and limited budget as determined by the Department of Education. It is important to note that the budget, as determined by the Department of Education, is subject to change annually and so we cannot guarantee the same provision year on year.

Book Scheme

- The books provided under the book scheme remain the property of Ardscoil na Tríonóide at all times. These books are lent to students for the academic year and must be treated with care and respect.
- It is the responsibility of parents/guardians to ensure that students handle the books with care to facilitate their reuse by other students in subsequent years.
- Before textbooks are put on loan to students they will be adequately protected with a 250-micron tough plastic covering by the school.
- Parents/guardians are expected to cover the cost of replacing any lost or damaged books, beyond ordinary wear and tear. This includes damage caused by negligence or mishandling.

Stationery Provision

- Ardscoil na Tríonóide will provide a standard stationery pack for all students, as outlined in Department of Education guidelines. This pack is intended to cover basic stationery needs for academic purposes.
- **Parents/guardians should be aware that the provided stationery pack may not fully cover the total stationery and equipment requirements for all subjects.**
- Additional stationery or specialised equipment required for specific subjects may need to be acquired separately by parents/guardians. This requirement will be notified to parents.
- Used and/or lost stationery is to be replenished/replaced by Parents/Guardians. No further stationery will be provided during the year by the school.

Responsibilities of Parents/Guardians

- Parents/guardians are expected to support their child's education by ensuring they have the necessary materials for learning, including textbooks and stationery. This includes the safeguarding of books/equipment/stationery for the duration of Junior Cycle as per school policy.
- Regularly checking and monitoring the condition of books and stationery items provided to students is encouraged. Any issues should be promptly reported to the school.
- Parents must monitor and remind their child not to tamper with or remove the identifier barcodes on their textbooks. This barcode is essential when the student is returning their books after loan as it is linked to their book loan account.
- In cases of loss or damage to books or stationery, parents/guardians should notify the school immediately and arrange for replacement or reimbursement as required. Replacement of books must be through the school provider of books including hard covering and the barcode tag.

School Support

- Ardscoil na Tríonóide acknowledges that unexpected circumstances may arise, and endeavours to work with parents/guardians to address any challenges related to the book scheme or stationery provision.
- The school will provide assistance and guidance as needed to ensure all students have access to the necessary resources for their education.

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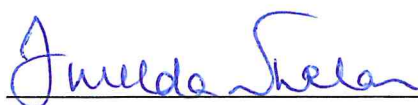
Review and Amendments

- This policy will be reviewed periodically to ensure its effectiveness and relevance.
- Amendments may be made to this policy as deemed necessary by the school Board of Management, with consideration for input from relevant stakeholders.

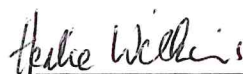
Ardscoil na Tríonóide is committed to fostering a collaborative relationship with parents/guardians to support the educational journey of our students. We appreciate your cooperation and understanding in adhering to these guidelines for the benefit of all students and the school community.

Review/ Evaluation

This policy was reviewed and adopted by the Board of Management on June 19th 2024.



Principal:



BOM Chairperson